



Nursery (0-3) Ministry Associate

This is a full-time position working Sunday through Thursday including events and services.

About this role: This position is responsible for leading the (0-3) ministry programming. This position is responsible for all things pertaining to the (0-3) ministry during service times.

What you will do:

Service Responsibilities:

- Weekly service lead and support for assigned service times
- Lead service kickoff and prayer meetings
- Be available for hallway ministry and connecting with families during service times
- Oversee volunteers during service time, back up staff as needed
- Open service time when needed
- Be available to lead service kickoff and prayer meetings

Leadership Responsibilities

- Recruit volunteers
- Regularly create and implement effective digital signage to communicate with volunteers and families
- Plan and oversee the ministry activities and events for volunteers and families of the Nursery on-site and off-site
- Responsible for Child Dedication application, ceremony support, and follow-up processes
- Maintain Planning Center Online functions, add/remove service times, manage lists and data for families and volunteers
- Communicate with and minister to individuals and families as needed
- Fill-in for team members during vacation times
- This position may need to participate at ministry events, and volunteer meetings
- Involved in setting vision, strategy, and groundwork for the ministry
- Weekly team meetings

What you bring:**A: Qualifications**

- Biblical Studies Associate degree desired or be willing to obtain
- Professional experience in leadership and team processes
- A minimum of 5 years of experience in volunteering or working in the nursery department is desired.
- Must have a calling towards children and young families
- Experience leading small and large groups effectively - conveying information and fun activities
- Basic knowledge of Google Apps (Calendar, Drive, Docs, Contacts), Canva, & ProPresenter desired

B: Characteristics

- Must exhibit a personal and growing relationship with God, and a teachable spirit. Must be committed to continual learning and growth. Must agree and align with the mission, vision, and leadership of Res Life Church.
- We request this role to attend one Sunday morning service weekly in person to become or remain familiar with our culture, our beliefs, our structure, and to more effectively fulfill this role.
- We request this role to actively volunteer for a Res Life ministry outside of their work role and work schedule to support our goal of winning souls and making disciples.

Physical Requirements:

This position may be required to lift 10 to 50 lbs. This role must be able to traverse the campus freely.

The above duties, activities, or responsibilities may be supplemented periodically.